



JOB POSTING

Available Position			
Job Title: Commercial Loan Officer	<input checked="" type="checkbox"/> Full Time	<input type="checkbox"/> Part Time	Hours: 40

Posting Open	Location	Reports To	Posting #
1/20/2012	Dickinson County	Community Bank President	3291477

Salary Range	Supervises	FLSA Status
Negotiable	n/a	<input checked="" type="checkbox"/> Exempt <input type="checkbox"/> Non-exempt

Primary Responsibilities

- Interviewing applicants to develop information regarding their business, lending needs, profitability and credit worthiness
- Approving or rejecting loans within assigned lending authority or presenting loans to the Officers' Loan Committee
- Maintaining customer relationships through business development calls and active participation in appropriate community organizations
- Responsible for collection efforts on delinquent loans within assigned portfolio
- Responsible for becoming proficient in credit analysis and commercial loan documentation
- Responsible for having an in-depth knowledge of commercial products and manuals
- Responsible for ensuring borrower compliance through obtaining, analyzing and filing financial statements

Minimum Requirements

- Combined minimum of 5 years of experience in the commercial lending with increasing levels of responsibility
- Bachelor's Degree in a business related field
- Strong work ethic
- History of active involvement in the community
- Technology skills

How to Apply

Candidates who believe they are minimally qualified may apply in person at any of our fourteen Upper Peninsula locations. Three in Marquette; two in Negaunee; one in Harvey; one in Kingsford; one in Quinnesec; one in Lake Linden; two in Calumet; one in Houghton; one in Palmer and one at Koski Korner's in Champion. Call 906-475-4151 for specific directions to a location.